

National Institute of Electronics and Information Technology (NIELIT)

SRINAGAR/JAMMU

New Campus, University of Jammu, Dr. B. R. Ambedkar Road, Jammu – 180 006.

OFFICE ORDER

No. : 34/2020

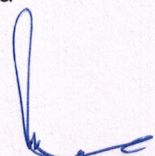
Dated : 21.08.2020

As Sh. Mohd. Amin Bhat, Joint Director (Administration and Finance), presently posted at NIELIT Srinagar/Jammu at Srinagar is due for retirement on attaining the age of superannuation on 31st October 2020, all the charge related to Finance and Accounts Department being held and under his possession shall be taken over from him by Sh. Kudeep Raj, Assistant Director (Finance). For the said purpose, Sh. Kuldeep Raj is hereby directed to report at NIELIT Srinagar with effect from 31.08.2020. He shall remain at Srinagar, till such time, the complete charge including all file(s), vouchers, financial instruments including FDR's/CCR's, all soft data/back-ups and all other related material pertaining to Finance and Accounts is taken over by him.

Sh. Shafi Mursaleen, Accounts Assistant (on contract), NIELIT Centre, Srinagar shall assist him in taking over of all the charge related to Finance and Accounts Department from Sh. Mohd. Amin Bhat, Joint Director (A&F).

During the period of stay of Sh. Kuldeep Raj, Asstt. Director (Finance) at Srinagar, his routine activities pertaining to NIELIT Centre, Jammu shall be looked after by Sh. Pati Ram Bijlwan, Assistant Director (Admn.), in addition to his existing duties and responsibilities.

This issues with the approval of Director-In-Charge, NIELIT Srinagar/Jammu


(Susheel Kumar Gabgotra)
Additional Director (P&A)

Copy to :

Sh. Mohd. Amin Bhat, Joint Director (A&F)

Sh. Shukdev Kaul, Dy. Director (Admn.)

Sh. Pati Ram Bijlwan, Asstt. Director (Admn.)

Sh. R.S.Sodhi, Asstt. Director (Admn.)

Sh. Ashaq Hussain Dar, Officer I/c NIELIT Srinagar

PS For kind information of Director-In-Charge NIELIT Srinagar/Jammu

Sr. P.S for kind information of to Executive Director, NIELIT Srinagar/Jammu

Hindi Officer – for issue of Hindi version this Office Order

In-Charge website for upload on websites of NIELIT Jammu & Srinagar

Concerned file(s)